



**NOTICE OF MEETING
TRAFFIC AND TRANSPORTATION COMMISSION**

Alan Kaplan, Chair

Jude Abanulo	Gerald Holtz
Garrett Clemons	Jeremy Martin
Thomas Gibney	Marc Plante
Cynthia Griffiths	Mike Stein

**Rockville City Hall
Black Eyed Susan Conference Room
Tuesday, July 24, 2018 at 7:30 PM**

AGENDA

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| 7:30 – 7:35 | 1. General Announcements, Introductions, and Public Comments |
| 7:35 – 8:00 | 2. Review of City’s Resolutions Related to the Commission’s Roles: Commission Discussion |
| 8:00 – 8:05 | 3. Review and Approve June Meeting Minutes |
| 8:05 – 8:10 | 4. Staff Report & Updates |
| 8:10 – 8:15 | 5. Additional Items/ Discussion |

Next Meeting: Tuesday, August 28, 2018 at 7:30 PM

ANY INDIVIDUALS WITH DISABILITIES WHO WOULD REQUIRE ASSISTANCE TO ATTEND THIS MEETING, OR WHO HAVE QUESTIONS ABOUT ACCESSIBILITY MAY CONTACT THE ADA COORDINATOR AT 240-314-8108 OR BY TTY 240-314-8137

RESOLUTION NO. 28-72

RESOLUTION: Creation of Public Traffic and Transit Committee

WHEREAS, the Mayor and Council of the City of Rockville recognize the serious traffic congestion and other traffic problems in the City, and the need for more adequate traffic and transportation planning and control and

WHEREAS some areas in the City are suffering from the encroachment of heavy and speeding automobile traffic and

WHEREAS an intra-city bus system, with connections to the metro rail transit system, is being considered by the Council in response to a need voiced by many Rockville citizens, and which would help alleviate automobile congestion and

WHEREAS it is recognized that what is needed at once is a coordinated effort to integrate and plan all aspects of a transportation system to serve the needs of Rockville citizens at a cost the citizens can afford;

NOW THEREFORE BE IT RESOLVED by the Mayor and Council of Rockville, Maryland that a Public Traffic and Transit Committee be and the same is hereby created, the same to be composed of nine members appointed by the Mayor with the concurrence of the Council with the Chairman to be selected by the Mayor from among its members. One member of the Committee shall be selected from the membership of the Economic Development Council and another from the membership of the Civic Improvement Advisory Commission. Some members of the Committee may be selected from civic associations representing neighborhoods with special traffic and transportation problems. All other (not excluding those above) members of the Committee should have experience and knowledge of traffic, highway or transit operations. The term of membership shall be two years, or until their successors take office except that the initial appointments of four of the members shall be for one year. Five members are to be appointed every even year and four members every odd year.

AND BE IT FURTHER RESOLVED that the Committee shall:

1. Advise the Mayor and Council on all transportation needs, issues and problems in the City of Rockville and recommend solutions;
2. Review actions on citizens complaints and requests concerning traffic control and transportation needs and make recommendations on requests referred directly to the Committee;

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RESOLUTION NO. 28-72

3. Advise the Mayor and Council on the expeditious implementation of the TOPICS recommendations to take full advantage of Federal funds available;

4. Advise the Planning Commission on transportation planning within and outside the City of Rockville.

5. Advise the Planning Commission on the traffic impact of proposed zoning changes and new commercial developments within the City;

6. Advise the Planning Commission on ~~transportation~~ and on-street parking matters affecting the flow of traffic which come under the review of the Planning Commission;

7. Assist the Mayor and Council in mobilizing all possible support to persuade County and State officials of the high priority that should be placed on the planning and funding of needed highways, interchanges, bridges, and traffic signals, not under the jurisdiction of the City;

8. Make recommendations concerning the establishment and operation of an intra-city bus system for the City; and

9. Advise the Planning Commission concerning the establishment, location and development of Transit Impact Zones and in the planning needed to adequately prepare for efficient use of Metro and Metro stations.

* * * * *

I hereby certify that the foregoing is true and correct of a resolution passed by the Mayor and Council of Rockville, Maryland at its meeting of June 5, 1972.

Evelyn J. Peterson
City Clerk

Resolution No. 3-76.

RESOLUTION: To Amend Resolution 28-72, Change the name of the Public Traffic and Transit Committee to the Rockville Traffic and Transportation Commission, and to make certain other amendments thereto

BE IT RESOLVED BY THE MAYOR AND COUNCIL OF ROCKVILLE, MARYLAND, that Resolution No. 28-72 be, and the same is hereby repealed and re-enacted, with amendments, to read as follows:

WHEREAS, the Mayor and Council of the City of Rockville recognize the serious traffic congestion and other traffic problems in the City, and the need for more adequate traffic and transportation planning and control and

WHEREAS some areas in the City are suffering from the encroachment of heavy and speeding automobile traffic and

WHEREAS an intra-city bus system, with connections to the metro rail transit system; [is being] may be considered by the Council [in response to a need voiced by many Rockville citizens, and which would help] or by Montgomery County to alleviate automobile congestion and

WHEREAS it is recognized that [what is needed at once is] a coordinated effort is needed to integrate and plan all aspects of a transportation system to serve the needs of Rockville citizens at a cost the citizens can afford;

NOW THEREFORE BE IT RESOLVED by the Mayor and Council of Rockville, Maryland that a [Public] Traffic and [Transit Committee] Transportation Commission be and the same is hereby created, the same to be composed of nine members appointed by the Mayor with the concurrence of the Council with the Chairman to be selected by the Mayor from among its members. One member of the [Committee] Commission shall be selected from the membership of the Economic Development Council and another from the membership of the Civic Improvement Advisory Commission. Some members of the [Committee] Commission may be selected from civic associations representing neighborhoods with special traffic and transportation problems. All other (not excluding those above) members of the [Committee] Commission should have experience and knowledge of traffic, highway or transit operations. The term of membership shall be two years, or until their successors take office [except that the initial appointments of four of the members shall be for one year.] Five members are to be appointed every even year and four members every odd year.

AND BE IT FURTHER RESOLVED that the [Committee] Commission shall:

1. Advise the Planning Commission and the Mayor and Council [on all transportation needs, issues and problems in the City of Rockville and recommend solutions;] as appropriate regarding all modes of transportation. The Commission should further concern itself with the interaction of the various modes of travel and work toward the establishment of a sound balance of transportation in the City so that the movement of people and goods becomes safe, convenient and beneficial to all concerned.

Resolution No. 3-76

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2. Review actions on citizens complaints and requests concerning traffic control and transportation needs and make recommendations on requests referred directly to the [Committee] Commission;
3. Advise the Mayor and Council [on the expeditious implementation of the TOPICS recommendations] as appropriate to take full advantage of Federal funds available;
4. Advise the Planning Commission on transportation planning within and outside the City of Rockville.
5. Advise the Planning Commission on the traffic impact of proposed zoning changes and new commercial developments within the City;
6. Advise the Planning Commission on transportation and on street parking matters affecting the flow of traffic which come under the review of the Planning Commission;
7. Assist the Mayor and Council in mobilizing all possible support to persuade County and State officials of the high priority that should be placed on the planning and funding of needed highways, interchanges, bridges, and traffic signals, not under the jurisdiction of the City;
8. Make recommendations concerning the establishment and operation of [an intra-city bus system for] public transit service within the City; and
9. Advise the Planning Commission concerning the establishment, location and development of Transit Impact Zones and in the planning needed to adequately prepare for efficient use of Metro and Metro stations.

AND BE IT FURTHER RESOLVED that to effectively use the skills of the Traffic and Transportation Commission:

1. Unless it is deemed necessary for timing purposes, the Mayor and Council shall take no action related to traffic and transportation unless the referral is accompanied by review and comment by the Traffic and Transportation Commission;
2. The Planning Commission and other City bodies are requested to refer matters with a traffic and transportation impact in the City to the Traffic and Transportation Commission for advisory comment; and

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- NOTE: [Brackets] indicate matter deleted from existing Resolution
Underlining indicates matters added to existing Resolution

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City Clerk

Resolution No. 3-79

RESOLUTION: To Amend Resolution No. 3-76, to Delete the Qualification that One Member be from the Economic Development Council and One from the Civic Improvement Advisory Commission

BE IT RESOLVED BY THE MAYOR AND COUNCIL OF ROCKVILLE, MARYLAND, that Resolution No. 3-76 be, and the same is hereby repealed and re-enacted, with amendments, to read as follows:

WHEREAS, the Mayor and Council of the City of Rockville recognize the serious traffic congestion and other traffic problems in the City, and the need for more adequate traffic and transportation planning and control and

WHEREAS some areas in the City are suffering from the encroachment of heavy and speeding automobile traffic and

WHEREAS an intra-city bus system, with connections to the metro rail transit system, may be considered by the Council or by Montgomery County to alleviate automobile congestion and

WHEREAS it is recognized that a coordinated effort is needed to integrate and plan all aspects of a transportation system to serve the needs of Rockville citizens at a cost the citizens can afford;

NOW THEREFORE BE IT RESOLVED by the Mayor and Council of Rockville, Maryland that a Traffic and Transportation Commission be and the same is hereby created, the same to be composed of nine members appointed by the Mayor with the concurrence of the Council with the Chairman to be selected by the Mayor from among its members. [One member of the Commission shall be selected from the membership of the Economic Development Council and another from the membership of the Civic Improvement Advisory Commission.] Some members of the Commission may be selected from civic associations representing neighborhoods with special traffic and transportation problems. All other (not excluding those above) members of the Commission should have experience and knowledge of traffic, highway or transit operations. The term of membership shall be two years, or until their successors take office. Five members are to be appointed every even year and four members every odd year.

AND BE IT FURTHER RESOLVED that the Commission shall:

1. Advise the Planning Commission and the Mayor and Council as appropriate regarding all modes of transportation. The Commission should further concern itself with the interaction of the various modes of travel and work toward the establishment of a sound balance of transportation in the City so that the movement of people and goods becomes safe, convenient and beneficial to all concerned.
2. Review actions on citizens complaints and requests concerning traffic control and transportation needs and make recommendations on requests referred directly to the Commission;
3. Advise the Mayor and Council as appropriate to take full advantage of Federal funds available;

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4. Advise the Planning Commission on transportation planning within and outside the City of Rockville.
5. Advise the Planning Commission on the traffic impact of proposed zoning changes and new commercial developments within the City;
6. Advise the Planning Commission on transportation and on street parking matters affecting the flow of traffic which come under the review of the Planning Commission;
7. Assist the Mayor and Council in mobilizing all possible support to persuade County and State officials of the high priority that should be placed on the planning and funding of needed highways, interchanges, bridges, and traffic signals, not under the jurisdiction of the City;
8. Make recommendations concerning the establishment and operation of public transit service within the City; and
9. Advise the Planning Commission concerning the establishment, location and development of Transit Impact Zones and in the planning needed to adequately prepare for efficient use of Metro and Metro stations.

AND BE IT FURTHER RESOLVED that to effectively use the skills of the Traffic and Transportation Commission:

1. Unless it is deemed necessary for timing purposes, the Mayor and Council shall take no action related to traffic and transportation unless the referral is accompanied by review and comment by the Traffic and Transportation Commission:
2. The Planning Commission and other City bodies are requested to refer matters with a traffic and transportation impact in the City to the Traffic and Transportation Commission for advisory comment; and
3. At the staff level, appropriate activities, such as planning and police traffic control activities, will be referred for comment to the Traffic Engineer or to the staff person assigned to serve the Traffic and Transportation Commission.

NOTE: [Brackets] indicate matter deleted from existing Resolution

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I hereby certify that the foregoing is a true and correct copy of a Resolution passed by the Mayor and Council of Rockville at its meeting of March 5, 1979.



**Traffic and Transportation Commission
Minutes
Black Eyed Susan Conference Room
Meeting No. 04-18
Tuesday, June 26, 2018 at 7:30 PM**

Commissioners Present: Jude Abanulo, Garrett Clemons, Cynthia Griffiths, Thomas Gibney, Alan Kaplan, Jeremy Martin, Marc Plante and Mike Stein

City Staff: Faramarz Mokhtari, Oleg Kotov, Daniel Seo

1. General Announcements, Introduction of Guests and Public Comment Period

- a. Chair Kaplan called the meeting to order at 7:30 p.m.
- b. All attendees introduced themselves.

2. Comprehensive Transportation Review (CTR) Clarifications

- a. Mr. Mokhtari, Senior Transportation Planner, explained the proposed changes to the City's CTR.

3. Analysis of Pedestrian/Bicycle Crash Data at N. Washington Street/Martins Lane

- a. Mr. Kotov, Senior Transportation Planner, presented analysis results of pedestrian/bicycle crash data at N. Washington Street/Martins Lane.
- b. The Commission discussed pedestrian and bicycle safety at the intersection.
- c. Commissioner Martin made a motion, seconded by Commissioner Plante, to recommend that City staff investigate the feasibility of additional signage, leading pedestrian intervals and traffic signal synchronization to address safety issues at the intersection. The motion passed unanimously.

4. Inviting Guest Speakers

- a. The Commission discussed inviting guest speakers in the future.

5. Review and Approve May 2018 Meeting Minutes

- a. Commissioner Griffiths made a motion, seconded by Commissioner Gibney to approve the May 2018 meeting minutes. The motion passed 6-0-2. Commissioners Abanulo and Martin abstained due to their absence at the May meeting.

6. Staff Report and Updates

- a. Staff provided the Monthly Report.

The meeting was adjourned at 8:50 p.m.